



RATIONALE

- Asbestos is a potentially lethal material often contained in construction materials found in existing school buildings. Due to the potentially hazardous nature of asbestos, it needs to be effectively managed.

AIMS

- To provide a school environment safe from the potentially harmful effects of asbestos.
- That asbestos contained in construction materials in existing buildings is safely managed.

IMPLEMENTATION

- All state school buildings have been audited for asbestos. This audit is known as a Part 5 Audit and identifies the presence of asbestos or any other hazardous materials.
- The school principal or delegated School Asbestos Coordinator can use their EduMail username and password to access their school's individual Part 5 Asbestos Audit reports at:
<http://www.eduweb.vic.gov.au/forms/asbestos>
- Relocatables moved on site since the school's Part 5 Audit was completed are also assessed for the presence of asbestos.
- Asbestos classified as a result of the Audit as Category 0 or 1 has been removed from school buildings. Any remaining asbestos in schools (ie: Categories 2 and 3) represent no danger to students or staff if properly treated during the conduct of works.
- Copies of the Part 5 Audit must be made available to the school's Occupational Health and Safety representative, interested community members, and the principal must consult with all employees when a building or structure containing asbestos is being demolished or refurbished before any action is taken to assess or control the risk.
- All staff will be made aware of, and act in accordance with, the school's Asbestos Management Plan available from the principal or the school asbestos coordinator.
- The School Asbestos Coordinator will be the main contact person for all asbestos matters and will assume responsibility as detailed in the Asbestos Management Plan.
- Prior to carrying out any construction or maintenance works, contractors are required to be provided with a copy of the Part 5 Audit related to that part of the building in which work is to be undertaken. If asbestos is present in the areas to be disturbed, the principal will ensure the contractor provides a Part 6 Audit prior to the commencement of work outlining procedures to be implemented while working in that area in accordance with Victorian WorkCover OHS Regulations 1992 (Asbestos). At the same time a 'Hazardous Building Materials Audit' is required to be undertaken to determine levels of risk associated with lead paint PCBs etc.
- Appropriate training and record keeping will be maintained at all times.

EVALUATION

- This policy will be reviewed annually by the Occupational Health & Safety representative and School Asbestos Coordinator for school council as part of the school's regular review cycle.

This policy was last ratified by School Council in 2003